

**City of New York  
Parks & Recreation**

**Citywide Job Vacancy Notice  
Job ID № 289222**

Civil Service Title: Landscape Architect  
Title Code No: 21315  
Office Title: Senior Landscape Architect

Level: III  
Salary: \$84,000 - \$97,000  
Work Location: Olmsted Center, Queens  
Number of Positions: TBD

The New York City Department of Parks and Recreation (DPR) is currently implementing an aggressive capital campaign to build new parks, refurbish existing public spaces and ensure that every New Yorker lives within a 10-minute walk of a park or playground. DPR is committed to improving the lives of future generations by expanding and redefining New York City's treasured green spaces.

**MAJOR RESPONSIBILITIES**

- Working under the Borough Landscape Design Director, prepare and monitor project schedules for in-house and consultant landscape projects for new and remodeled Park facilities.
- Supervise a team of landscape designers and consultants to ensure projects are completed within budget and on schedule.
- Utilizing AutoCAD and other software, prepare and/or supervise the preparation of contract drawings. Develop specifications, cost estimates and estimates of quantities for proposed work.
- Provide technical assistance and support to staff as needed. Conduct or direct a significant portion of research for landscape architecture projects.
- Review contract drawings and specifications prepared by others prior to issuance for bid to ensure work meets agency and community goals and all applicable interagency codes, regulations, filings and approvals.
- Mentor and train landscape design staff and new employees.
- Review staff submissions to obtain necessary Federal, State and City regulatory approvals for proposed designs.
- Present projects to agency stakeholders, other governmental agencies and departments, contractors and their representatives, consultants, community members and the general public.

**QUALIFICATION REQUIREMENTS**

1. A valid New York State Registration as a Landscape Architect; and a master's degree in landscape architecture (which must be obtained by January 31, 2015) from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council of Higher Education Accreditation (CHEA) and three (3) years of full-time, satisfactory experience in landscape architectural work; or
2. A valid New York State Registration as a Landscape Architect; and four (4) years full-time, satisfactory experience in landscape architectural work.

NOTE: Current New York State Registration as a Landscape Architect must be maintained for the duration of your employment.

SPECIAL NOTE: In addition to above qualification requirements, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

This position is exempt from NYC residency requirements.

**PREFERRED SKILLS/QUALIFICATIONS**

1. At least five years of experience leading a multidisciplinary team of professionals or managing consultant contracts.
2. Knowledge of the following specialized disciplines: sustainable/"green" design, ecological restoration, historic preservation, conservation, ADA/universal design concepts, horticulture, urban design and public art.
3. Strong design skills and the ability to communicate design concepts in graphic and written form.
4. Proficiency in Photoshop, PowerPoint and SketchUp or an alternative 3D rendering software.
5. Excellent communication, interpersonal and organizational skills.
6. A commitment to teamwork and an integrated approach to project delivery.
7. A driver license valid in New York State.

**City employees:**

- 1) Apply through **Employee Self Service (ESS)** under Recruiting Activities
- 2) Search for **Job ID#: 289222**

Include your ERN on all correspondence.

**For all other applicants:**

Click here to apply: [Senior Landscape Architect](#) OR

- 1) Go to [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search)
- 2) Search for **Job ID#: 289222**

**THE CITY OF NEW YORK  
AND  
THE CITY OF NEW YORK / PARKS & RECREATION  
ARE EQUAL OPPORTUNITY EMPLOYERS  
M/F/D/V  
Telecommunications Device for the Deaf: (212) 504-4115  
[www.nyc.gov/parks](http://www.nyc.gov/parks)**

|                     |                    |                 |
|---------------------|--------------------|-----------------|
| POST DATE: 05/12/17 | POST UNTIL: FILLED | Job ID#: 289222 |
|---------------------|--------------------|-----------------|

References will be required upon request.